

Writing Bib Cards for your 7th Grade Research Paper

DEFINITIONS OF TERMS:

"Bib' Cards" = index cards that collect your source's bibliographic information & organize it into specific format that is suitable for Works Cited Page (which comes later).

"Bibliographic information" = details about where it came from!

"Works Cited Page" = a page that comes at the end of your research paper that lists ALL the sources you used for your paper, and their bibliographic information.

Materials Needed:

- ✓ Index cards
- ✓ Pen
- ✓ Rubber band and/or plastic sandwich bag
- ✓ Access to various source types (computer, internet, library books, etc.).

REQUIREMENT REMINDER:

YOU ARE REQUIRED TO USE A MINIMUM OF 3 CREDIBLE SOURCES TO WRITE YOUR PAPER: 1 BOOK, 1 WEBSITE, 1 "OTHER".

YOU SHOULD MAKE A BIB CARD FOR EACH SOURCE YOU USED (Yes, even if it's more than 3!)

3 SOURCES = 3 BIB CARDS

1. Select a new blank index card for each new source (whether it's a book, a new website, a different magazine, etc.).
2. Prepare your source card by referring to the appropriate **"INFOhio Citation Guide"** that best matches your source type (book, periodical, website, etc.). Double-check to make sure you have all the necessary information it's asking for (ie. Book's publisher date, the name of the website you used; the date it was last updated, etc.)
***If you were to find your source's "Source Citation" online and you saved/printed a copy, GREAT! You're in luck! All you need to do is carefully copy that EXACT "source citation" information onto your bib card, and give it a source #.* ☺
3. Give your index card a number and write that number in the upper right-hand corner of your index card. **This will be known as your "Source Card Number"**. Let your first source be #1, your second source be #2 and so on. These numbers should coincide with the numbers you copy onto *note* cards, on which you write your notes while reading information from this source.

(Format for a book w/ 1 author) #

Last name, First name. *Title of Book*. City of Publication: Publisher, Year of Publication.

(Format for info. found on the web) #

Author(s). "Title of Article." *Title of webpage*.
Day Month Year of publication: page numbers. Day Month Year of Access <URL address>.

(Format for an article from an encyclopedia) #

Author(s). "Title of Article." *Title of Periodical* Day Month Year: pages.

(Format for an article found through GALE or EBSCO)

Author(s). "Title of Article." *Online database*
Day Month Year of publication: page numbers. Day Month Year of Access <URL address>.

Notice how the 2nd lines are indented! It's like that on purpose!